



## Notice of Surrender of Possession

Date: \_\_\_\_\_ Tenant Name: \_\_\_\_\_

Address: \_\_\_\_\_

I hereby certify that I have completed the move-out process of the above rental unit. I hereby surrender possession to the owner/agent as of this date.

I understand that any personal property, debris, etc. left behind is of ZERO value and may be disposed of at the owner/agent's discretion. I further understand that any cost of removal, dump fees, etc. shall be my responsibility and may be deducted from my deposit, if any – and any charges over and above the deposit I will agree to repay upon receipt of the bill.

Please forward all further communications to me at:

New Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

My phone number is: (\_\_\_\_\_) \_\_\_\_\_

My email address is: \_\_\_\_\_

Number of keys returned: \_\_\_\_\_

Location of garage remotes/alarm remotes, etc.: \_\_\_\_\_

Alarm code, if any: \_\_\_\_\_ Password: \_\_\_\_\_

Name of monitoring company, if any: \_\_\_\_\_

Alarm company phone number: \_\_\_\_\_

Tenant Signature: \_\_\_\_\_